

Weightage as per Selection Criteria

Category	Maximum Marks	Weightage Claimed	Marks Awarded
I. Academic Record	(20 marks)		
II. Teaching Experience and Assessment of Administrative Skill	(35 marks)		
III. Academic/Research Score	(32.5 marks)		
IV. Interview	(12.5 marks)		
	Total 100 marks		

I. Academic Record : Maximum 20 marks

Sr. No.	Particulars	Marks	Weightage Claimed	Marks Awarded
1.	Above 55% marks in master degree	0.5 marks each percentage (maximum 5 marks)		
2.	Above 55% marks in Graduation	0.4 marks each percentage (maximum 5 marks)		
3.	Above 55% marks in 10+2/Prep	0.3 marks each percentage (maximum 5 marks)		
4.	Above 55% marks in Matriculation	0.2 marks each percentage (maximum 5 marks)		

II. Teaching Experience and Assessment of Administrative skill : Maximum 35 marks

A) Teaching experience : Maximum 10 marks

Sr. No.	Particulars	Marks	Weightage Claimed	Marks Awarded
1.	Above 15 years teaching experience	1 marks for each year		

B) Assessment of administrative skill : Maximum 25 marks

(i) Experience of administrative Responsibilities

Sr. No.	Particulars	Marks	Weightage Claimed	Marks Awarded
1.	Experience as Joint/Deputy/ Assistant Director in Directorate of Higher Education, Haryana	1 marks for each year		
2.	Experience as Registrar or any other administrative post in any university	1 marks for each year		
3.	Experience as Head of Higher Education Institution i.e Principal, Officiating Principal/DDO	1 marks for each year		

(iii) Experience of Key Responsibilities in colleges :

Sr. No.	Particulars	Marks	Weightage Claimed	Marks Awarded
1.	Staff Representative or V.C. Nominee in Managing Committee of any College	1 mark for each year maximum upto 3 marks		
2.	Coordinator or Organizing Secretary of International/National State Conference/Event	1 mark for each year maximum upto 3 marks		
3.	Bursar	1 mark for each year maximum upto 3 marks		
4.	NSS Programme Officer	1 mark for each year maximum upto 3 marks		
5.	YRC Counsellor	1 mark for each year maximum upto 3 marks		
6.	Hostel Warden	1 mark for each year maximum upto 3 marks		
7.	Member of any Statutory Body of University	1 mark for each year maximum upto 2 marks		
8.	Experience as Associate NCC Officer in HEI(s)	1 mark for each year maximum upto 3 marks		

(iii) Experience of Committees in College

Sr. No	Particulars	Marks	Weightage Claimed	Marks Awarded
1	Co-ordinator IQAC	1 mark for each academic year maximum upto 2marks		
2	Editor in Chief, College Magazine	1 mark for each academic year maximum upto 2marks		
3	Member, College Advisory Council	1 mark for each academic year maximum upto 2marks		
4	Convener University Work Committee	1 mark for each academic year maximum upto 2marks		
5	Convener Cultural Affairs Committee	1 mark for each academic year maximum upto 2marks		
6	Convener, Purchase/Procurement Committee	1 mark for each academic year maximum upto 2marks		
7	Convener Building/Works Committee	1 mark for each academic year maximum upto 2marks		
8	Convener, Sports Committee	1 mark for each academic year maximum upto 2marks		
9	Convener, Discipline Committee	1 mark for each academic year maximum upto 2marks		
10	Convener, Internal (Complaint) committee	1 mark for each academic year maximum upto 2marks		
11	Convener, Road Safety Club	1 mark for each academic year maximum upto 2marks		
12	Convener, Red Ribbon Club	1 mark for each academic year maximum upto 2marks		
13	Convener, Eco Club	1 mark for each academic year maximum upto 2marks		
14	In-charge, Placement Cell	1 mark for each academic year maximum upto 2marks		
15	In-charge, Women Cell	1 mark for each academic year maximum upto 2marks		
16	In-charge, Time-table committee	1 mark for each academic year maximum upto 2marks		
17	In-charge, SC/BC Committee	1 mark for each academic year maximum upto 2marks		

III. Academic/Research Score: Maximum 32.5 marks

Sr. No	Particulars	Marks	Weightage Claimed	Marks Awarded
1.	Research Score above 110 as per the criteria given in Appendix II, Table 2	0.3 mark for each 1 Research Score above 110		

IV. Interview : 12.5 marks

Sr. No	Particulars	Marks
1	Knowledge of Service rules, financial matters & ICT tools	4 marks
2	Leadership Qualities and Decision-making power	5.5 marks
3	Overall Personality	3 marks

Marks of only one experience under Category IIB shall be allowed In one academic year, The convener/in-charge shall be entitled mark (s) allotted to each category of experience, similarly, the member (s) of Committee shall also be entitled for 0.25 mark for each Committee up to maximum marks allotted above. In case of repetition of any assignment Committee under Category II (B) (ii) & (iii), the maximum marks allotted above, shall be allowed. Performance in interviews shall also be assessed on the basis of above-mentioned criteria. Each member of Selection Committee shall assess candidates and shall assign marks individually in all the three subcategories mentioned at IV above. For selection, marks obtained by candidates in Categories I to III will be added to the average marks assigned by all members of Selection Committee.

Note :

Teaching experience of candidates shall be considered only In case of teaching the concerned subject after acquiring eligibility qualifications determined by the Govt.

PART-II (Assessment of Teaching Experience and Managerial Skills year wise (For the Post of Principal (Max. Marks 35)

Assessment of Teaching Experience and Managerial Skills		Category	Marks	1990-1991	1991-1992	1992-1993	1993-1994	1994-1995	1995-1996	1996-1997	1997-1998	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Marks Claimed Category Wise
1	2	3	0 Marks																																			38
(i)	15 years experience being essential qualification	0 Marks																																				
(ii)	Above 15 years teaching experience	01 Marks for each year to the max. of 10 marks																																				
(iii)	Experiences as Joint/Deputy/Assistant Director in Directorate of Higher Education, Haryana	01 Marks for each year																																				
(iv)	Experiences as Registrar or any other administrative post in any University	-do-																																				
(v)	Experiences as Head of the Higher Education Institution i.e. Principal, Officiating Principal/ DDO	-do-																																				
(vi)	Experiences as Associate NCC Officer in HEI(s)	1 Marks for each year Max 3																																				
(vii)	Staff Representative or V.C. Nomineer Managing Committee of any College	01 Marks for each year Maximum upto 3 marks																																				
(viii)	Co-ordinator/ Organizing Secretary of International/National/State Conference/Event	-do-																																				
(ix)	Bursar	-do-																																				
(x)	NSS Programme Officer	-do-																																				
(xi)	YRCC Counsellor	-do-																																				
(xii)	Hostel Warden	-do-																																				
(xiii)	Member of any Statutory Body of University	01 Marks for each year Maximum upto 2 marks																																				
(xiv)	Co-ordinator IQAC	-do-																																				
(xv)	Editor in Chief, College Magazine	-do-																																				
(xvi)	Member, College Advisory Council	-do-																																				
(xvii)	Convenor, University Work Committee	-do-																																				
(xviii)	Convenor, Cultural Affairs Committee	-do-																																				
(xix)	Convenor, Purchase/Procurement Committee	-do-																																				
(xx)	Convenor, Building Works Committee	-do-																																				
(xxi)	Convenor, Sports Committee	-do-																																				
(xxii)	Convenor, Discipline Committee	-do-																																				
(xxiii)	Convenor, Internal (Complaint) Committee	-do-																																				
(xxiv)	Convenor, Road Safety Club	-do-																																				
(xxv)	Convenor, Red Ribbon Club	-do-																																				
(xxvi)	Convenor- Eco Club	-do-																																				
(xxvii)	In-charge, Placement Cell	-do-																																				
(xxviii)	In-charge, Women Cell	-do-																																				
(xxix)	In-charge, Time-table Committee	-do-																																				
(xxx)	In-charge, SC/BCC Committee	-do-																																				
Total Marks Claimed Session Wise																																						

Name of the Candidate: _____ Contact Number: _____ Date: _____ Signature: _____