



आर्य कन्या महाविद्यालय, शाहाबाद मारकण्डा

# ARYA KANYA MAHAVIDYALYA

(A Premier Multifaculty Post Graduate Girls Institution Affiliated to KUK)

SHAHABAD MARKANDA, DISTT KURUKSHETRA (HARYANA)

Estd. 1968

Ref. No. 1220/AKM/IQAC/2024/...16.5.19.....

Date ..20.04.2024.....

## ARYA KANYA MAHAVIDYALYA, SHAHABAD MARKANDA Proceeding of 3<sup>rd</sup> IQAC Meeting on 20.04.2024

3<sup>rd</sup> meeting of the IQAC was held on 20.04.2024 at 12:30 p.m. in the office of the principal of the college under the Chairmanship of Dr. (Mrs.) Aarti Trehan, Principal Arya Kanya Mahavidyalya, Shahabad Markanda. The following members were present in the meeting:

### Chairman:

Dr. (Mrs.) Aarti Trehan Principal (Offg.) aartitrehan218@gmail.com *Aarti*

### Co-ordinator:

Dr. Poonam Siwatch Associate Professor siwatchpoonam@gmail.com *Poonam*

### Members From Managing Committee:

Sh. Ram Lal Gupta President (AKMV Shahabad) 46ramlalbansal@gmail.com *Ram Lal*

Sh. Vishnu Bhagwan Gupta Treasurer (AKMV Shahabad) vishnugarg04@gmail.com *Vishnu*

### Members From Faculty:

Dr. Hema Sukhija Assistant Professor hemabajaj74866@gmail.com *Hema*

Dr. Priyanka Singh Assistant Professor drpsinghakmv2017@gmail.com *Priyanka*

Mrs. Rajinder Kaur Librarian rajinder18gill@gmail.com *Rajinder*

Ms. Anuradha Assistant Professor anuchadha02@gmail.com *Anuradha*

Ms. Rachita Kansal Assistant Professor kansalrachita15@gmail.com *Rachita*

Ms. Ramandeep Kaur Assistant Professor ramankaurbca@gmail.com *Ramandeep*

### Member From Administration:

Mr. Rajesh Kumar Anand Dy. Supdt. anandrajesh660@gmail.com *Rajesh*

### Member from Industry:

Sh. Anshul Bansal Industrialist ar\_bansal27@yahoo.com *Anshul Bansal*

### Member From Local Society:

Dr. Raghbir Singh Ghuman Principal drsgghumman@gmail.com *Raghbir*

Sr. C.S.G.M  
College of Education,  
Shahabad Markanda



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**Member From Alumni:**

Ms. Akshita

Research Scholar  
Deptt. of Mathematics  
Panjab University, Chandigarh

akshitabatra21@gmail.com *Akshita*

**Member From Student:**

Khushi

B.Sc. Non-Med.-III

ks27022004@gmail.com *Khushi*

Sumedha

1212082015013  
Cont. No. 94664-83033  
B.Sc. Non-Med.-III  
1212082015011  
Cont. No. 93066-73379

sumedha.12012005@gmail.com *Sumedha*

*Aarti*  
Dr. (Mrs.) Aarti Trehan  
Principal (Offg.)

**Agenda of 3<sup>rd</sup> IQAC meeting on 20.04.2024 :**

1. To frame policies for Administrative Purpose like Maintenance, ICCASH, Reservation, Fee Refund, Admission and Scholarship Fee Policy.
2. To organize Alumni Meet.
3. To collect feedback on curriculum and Student Satisfaction Survey for the session 2023-24.
4. Full implementation of ERP during session 2023-2024 & upgradation of Office Infrastructure.
5. IDP
6. MOUs.
7. Discussion about accreditation process under New/Old Criteria.
8. To present Revised Fee Structure for Assessment and Accreditation.
9. IIQA.



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**Minutes (3rd IQAC meeting held on 20.04.2024)**

Dr. Aarti Trehan, Chairman, IQAC Arya Kanya Mahavidyalaya, Shahabad (M.), formally welcomed all the members of IQAC at the onset of the meeting. Dr. Poonam Siwatch, Assistant Co-ordinator, IQAC, at first presented the Action Taken at Report of the last meeting which was held on 13.01.2024.

**Action Taken Report (of 2<sup>nd</sup> IQAC Meeting on 13.01.2024)**

1. AQAR for the session 2022-23 was submitted on 3<sup>rd</sup> April, 2024.
2. AAA for the session 2022-23 was carried out on 27<sup>th</sup> February, 2024.
3. Two health Check-up Camps were organized in Even Semester of 2023-2024:
  - (a) Health Check-up Camp by Women Development Cell (WDC) & Medical Help Cell in association with Aadesh Hospital on 20<sup>th</sup> Feb., 2024. The camp was open to all and in this camp Gynecology, ENT and Eye related consultancy was provided (92 Beneficiaries).
  - (b) Health Check-Up Camp to investigate Hemoglobin, Blood Group, CRP, RA Factor, Colour Blindness, BP, Blood Sugar, organized by Women Development Cell & Medical Cell on 19<sup>th</sup> April, 2024.
4. Efforts were made to increase college strength. Following teachers visited different schools to tell the school students about the infrastructure, facilities, teaching methodologies etc. available in the college
  - a) Mrs. Ramandeep, Mrs. Himani and Ms. Damini visited Mata Rukmani Rai Arya Senior Secondary School, Shahabad Markanda on 3<sup>rd</sup> Feb., 2024.
  - b) Mrs. Himani and Mrs. Harjeet visited Paradise Senior Secondary School, Shahabad Babain on 5<sup>th</sup> Feb., 2024.
  - c) Mrs. Himani and Mrs. Harjeet visited Mata Rukmani Rai Arya Senior Secondary School, Kharindwa on 5<sup>th</sup> Feb., 2024.
  - d) Mrs. Ramandeep, Dr. Swarit Sharma and Mrs. Himani visited Arya Girls Senior Secondary School, Shahabad Markanda on 6<sup>th</sup> Feb., 2024.
  - e) Mrs. Ramandeep visited Govt. Model Senior Secondary School, Mangoli Jattan on 6<sup>th</sup> Feb., 2024.
  - f) Mrs. Ramandeep, Ms. Shanky and Mrs. Himani visited Govt. Model Senior Secondary School, Sharifgarh on 9<sup>th</sup> Feb., 2024.
  - g) Mrs. Akwinder and Mrs. Himani visited Govt. Model Senior Secondary School, Shahabad Markanda on 12<sup>th</sup> Feb., 2024.



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**5. Following Capacity Building Workshops and Seminars were organized:**

- a) One Day Capacity Building Workshop was organized by Deptt. of Physics on "Use of Basic Physics Instruments" on 8<sup>th</sup> April, 2024 by Vinayak Industries, Ambala Cantt. (42 Beneficiaries)
- b) One Day Capacity Building Workshop was organized on 11<sup>th</sup> March, 2024, under the MOU with Infomaths Pvt. Ltd. Resource Person was Mrs. Arpana Grover (Director of Infomaths Pvt. Ltd.). Topic of the workshop was "Skill Development, Interviews Preparation & Resume Writing". (85 Beneficiaries)
- c) Capacity Building Workshop on "Ancient Arithmetic: Rediscovering Vedic Ganit" organized by Girls and Mathematics Association (GAMA) on 2 March, 2024. Recourse Person was Ms. Akshita (Alumni) Research Scholar, Centre for Advanced Study in Mathematics, Punjab University, Chandigarh. 119 students have attended this workshop.
- d) A workshop on "Self- Defense" was organized by WDC on 15<sup>th</sup> March, 2024 as a part of the series to commemorate International Women's Day. The students were given life-saving self-defense tips by National Level Coach, Mr. Jagar Soni in Taekwondo, Karate & Self-Defense. (186 Beneficiaries)
- e) **DGHE Approved Online One Day Multidisciplinary National Seminar** organized by Research & Innovation Cell of our college on "**Innovative Trends of IPR in Digital Era**" on 19<sup>th</sup> March 2024. 155 Delegates from different states participated in this seminar
- f) **DGHE Approved One Day Multidisciplinary National Seminar** on "**Entrepreneurship and Skill Development in the Modern Business Landscape**" organized by Entrepreneurship Development & Atamnirbhar Bharat Club and the Department of Commerce on 5<sup>th</sup> April, 2024. (212 Delegates from different parts of the country and from abroad also)

**6. Community Engagement Programmes** like Voter Awareness Programmes and Anti-Tobacco Programmes were carried out by NSS and NCC of college in villages.

**7. Following Events focusing on Best Practices of college (Environmental Consciousness and Creating Institute Society Interface) were carried out:**

- a) In NSS 7 Days camp Rally on "Voter Awareness, Beti Bachao, Beti Padhao, Millets: A Sustainable Nutrition and Decision Choice, Waste Management, Health & Hygiene, Say No to Single Use of Plastic, Nasha Mukti, AIDS Awareness, Cyber Security and Digital Transaction, Road Safety" were carried in the village Ratangarh (**Creating Institute Society Interface**)



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- b) Extension Lecture on "Water Conservation" in NSS 7 days camp.
- c) One Day Workshop on "Water Conservation" was organized by Deptt. of History and Water Conservation Committee on the occasion of World Water Day on 22<sup>nd</sup> March, 2024. 113 students attended this workshop.
- d) In NSS 7 Days Camp 84 plants (with pots) were planted by NSS Volunteers.
- e) In the session 2023-24, 702 plants were planted in the college and 75 plants in Amrit Vatika by NSS.
8. A workshop on "NAAC Accreditation Process" was conducted on 31<sup>st</sup> Jan., 2024 by IQAC & FDP Cell in collaboration with our Mentor College DN College, Kurukshetra. (45 Beneficiaries).
9. Committee was informed that 12 Career Counselling and Guidance Programmes were conducted by Career Guidance and Placement Cell in the even semester.
10. In the meeting, it was also conveyed that 13 Skill Enhancement Courses and 11 Value Added Courses were conducted during 2023-24 Even Semester.
11. Also, Skill Enhancement workshops like Jewellery Making, Bangle Decoration, Preservation of Foods & Pickles, Digital Marketing Skills, Murals and Clay Modelling etc. were organized in NSS 7 Days Camp.

### **Discussion on all points of agenda**

1. Discussion was held regarding various administrative policies.
2. House was informed that Alumni Registration process is completed and Alumni Meet will be organized shortly.
3. Feedback on Curriculum and Student Satisfaction Survey for the session 2023-24 was discussed.
4. Upgradation of the office was discussed to be done for proper implementation of ERP.
5. Committee was informed about MOUs done in the session 2023-24 till now.
6. Discussions were held regarding revised fee structure for accreditation process and next cycle of accreditation process.

### **Suggestions from IQAC Members:**

Following suggestions were given by Dr. R.S. Ghumman and Sh. Vishnu Bhagwan Gupta:

1. To increase admission/strength of students in the college, enrichment programmes/Extension Lectures by our College Alumni should be conducted.
2. To contact more school students telephonically to enhance admissions.



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3. More MOUs with industry to be signed.

### Decision Taken

1. Maximum number of policies to be framed and placed in governing body meeting.
2. Alumni Meet is to be organized in month of April.
3. Feedback on curriculum and Student Satisfaction Survey to be taken in the month of April.
4. Office to be upgraded for proper implementation of ERP and teachers should be trained.
5. More MOUs with industry, for Industry/Academia Interface, to be signed.
6. IIQA for Accreditation to be filled in May 2024 if possible, otherwise go for Binary Accreditation at the earliest.

  
**Dr. Poonam Siwatch**  
Co-ordinator  
IQAC

  
**Dr. (Mrs.) Aarti Trehan**  
Principal (Offg.) &  
Chairman, IQAC

Principal (offg.)  
Arya Kanya Mahavidyalaya  
Shahabad Markanda